



## **ANNUAL REPORT 2023**



**University Women's Federation College, Dhaka**



**Professor Afruza Akhter**  
**Principal**  
**University Women's Federation College, Dhaka**

### **Message**

Our commitment is to perform our duty to turn the celebration of the 100th birth anniversary of the Father of The Nation Bangabandhu Sheikh Mujibur Rahman into a historical event and a milestone by being self-assured. Those who are involved in teaching among us would have to thrive for professional development to become self-assured. And to be sincere we have to understand what is our foremost duty and how can we make the way of achieving the goal of the students simple, beautiful and humanitarian. Our Father of The Nation can become the vanguard of a teacher's self-assurance and cordiality in fulfilling his duty. He was firm and cordial to materialize the Bengalis' thousand years dream to be independent. And the very two qualities flourished in him due to his love for the nation and people of the country. That's why Bangabandhu is not only the Father of The Nation but also the teacher of the nation for a thousand of years. He is not customary rather "Popular" teacher. Like a teacher who becomes humanitarian while loving his children and students, similarly he said, "Today the world is divided into two- the oppressor and the oppressed. I am in favor of the oppressed. We want to build the Golden Bengal of his dream. That's why golden people are needed. That entity of golden people can be found in the lifestyle of Bangabandhu. The aim of University Women's Federation College is to build the students to take the responsibility of future leadership of the country with the ideals of our great leader Bangabandhu Sheikh Mujibur Rahman. University Women's Federation College is committed to materialize the dream of the Father of the Nation, Bangabandhu Sheikh Mujibur Rahman enriching the students with the modern knowledge of Science, Technology, and humanity as well. University Women's Federation College expresses its firm determination to form a better and dignified Bangladesh with the ideals of Bangabandhu Sheikh Mujibur Rahman.

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## Introduction

The development of the Women's College, which began in 1965 as the University Women's Federation College. The crop of Malika Al Razi's thoughts. Dr. Malika al-Razi came in contact with the Federation Of University Women during her stay abroad and upon her return to the country she formed the then East Pakistan Federation of University Women with the educated women of the university which is affiliated to the International Federation. At a meeting of the federation, Malika al-Razi proposed the establishment of a college for girls-because she had a latent desire in her mind that the federation would survive and open the way for the advancement of the backward women in education. The founding principal of the college was Mrs. Razia Matin Chowdhury, who later served as the President of the Board of Governors of the College. Intermediate college started with Commerce (Business Studies) subsequently other branches like Science, Humanities have been established. In respect of result in higher secondary public examinations, Students have obtained significant places in Dhaka Board. The college has Degree Pass Course affiliated with National University. There are Honours in five subjects: Social Work, English, Marketing, Management, Accounting. Since 1995, students from different departments have been earning more than the first place/ satisfactory CGPA in the result of GPA-5 in the Higher Secondary Certificate Examinations. The students who have graduated also have come out with good result in Honours. So far, the college teachers have been working sincerely to keep the result of the past intact. In 1994, Principal Nargis Khan was declared the "Best teacher" and the college was declared as the "best educational institution" in the National platform. Due to the combined efforts of the teachers, staff and students, it has been able to retain its own characteristics even today. The girls residing in the country have been working with reputation in their respective careers. They will be our pride and glory. Today the University Women's Federation College is established as a reputed college.

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University Women's Federation College



অধ্যক্ষের কার্যালয়



বঙ্গবন্ধু কণ্ঠার



College Girl's Hostel



সম্মানিত শিক্ষক-শিক্ষিকাবৃন্দ



Class room





**Auditorium**



**Teachers room**



**বার্ষিক ভোজ**



**সাংস্কৃতিক অনুষ্ঠানের একাংশ**

## Chapter -2

### Overview of the College (Institutional and Academic)

#### Governance and Teaching Structure

There are a Principal, a Vice Principal, 13 Associate Professors, 15 Assistant Professors, 33 Lecturers and 05 Demonstrators' posts in the teaching structure of this college. There are 09 office staffs for running the office of the college smoothly. The department wise lists of the teaching staffs and office staffs are given below.

#### Department wise Teaching Staffs

SerialNo.	Name of Department	Professor	Associate Professor	Assistant Professor	Lecturer	Demonstrator
1	Bangla	-	-	02	00	--
2	English	-	-	01	04	-
3	Political Science	-	-	-	02	-
4	Economics	-	-	-	02	-
5	Social Work	-	-	-	05	-
6	History	-	-	-	-	-
7	Islamic History	-	-	01	00	-
8	Philosophy	-	-	-	01	-
9	Islamic Studies	-	-	-	-	-
10	Accounting	-	-	01	04	-
11	Management	-	-	01	04	-
12	Physics	-	-	01	-	-
13	Chemistry	-	-	-	01	-
14	Botany	-	-	01	-	01
15	Zoology	-	-	-	-	-
16	Mathematics	-	-	01	-	-
17	Computer Science	-	-	-	01	-
18	Home Science	-	-	01	-	-
19	Statistics	-	-	-	01	-
20	Psychology	-	-	01	-	-
21	Marketing	-	-	01	04	-
22	Finance & Banking	-	-	01	01	-
Total		-	-	13	30	01

#### Other Staffs

Serial No.	Name of the Post	No.of Posts
1	Librarian	01
2	Assistant Librarian	-
3	Physical Trainer	-
4	Head Assistant	01
5	Accountant	-
6	Cashier	-
7	Account Assistant	01
8	Office Assistant cum Typist	01
9	Mechanic cum Electrician	-
10	Store Keeper	-
11	Expert Bearer	-
12	Book Sorter	01
13	Cash Pion	02
14	Office Assistant	04
15	Sweeper	01
Total		12

## List of Departments and others Academic Programs

There are 18 departments in this college. In the academic year 2020-21, a total no of 1524 students were admitted in Honours and Masters Levels. Besides this, 132 students were also admitted in Degree (Pass) course. Furthermore about 964 students are selected for the admission in the HSC level. Lists of the department wise enrolled students and the teachers teaching in the departments are given bellow:

### No. of Students Enrolled in Honors & Masters Courses

Serial No.	Department	Honors (2022-23)	Masters Part-I (2021-22)	Masters Final Part (2022-23)
1	Bangla	N/A	N/A	N/A
2	English	10	N/A	N/A
3	Political Science	N/A	N/A	N/A
4	Economics	N/A	N/A	N/A
5	Social Work	08	N/A	N/A
6	History	N/A	N/A	N/A
7	Islamic History	N/A	N/A	N/A
8	Philosophy	N/A	N/A	N/A
9	Islamic Studies	N/A	N/A	N/A
10	Accounting	10	N/A	N/A
11	Management	10	N/A	N/A
12	Physics	N/A	N/A	N/A
13	Chemistry	N/A	N/A	N/A
14	Botany	N/A	N/A	N/A
15	Zoology	N/A	N/A	N/A
16	Mathematics	N/A	N/A	N/A
17	Computer Science	N/A	N/A	N/A
18	Home Science	N/A	N/A	N/A
19	Marketing	08	N/A	N/A
	Total	46	N/A	N/A



### No. of Student Enrolled in Degree Courses

Serial No.	Department	No. of Student Enrolled
1	B. A.	N/A
2	B. S. S.	06
3	B. B. S	05
4	B. Sc.	N/A
Total		11

### No. of Teachers in Departments

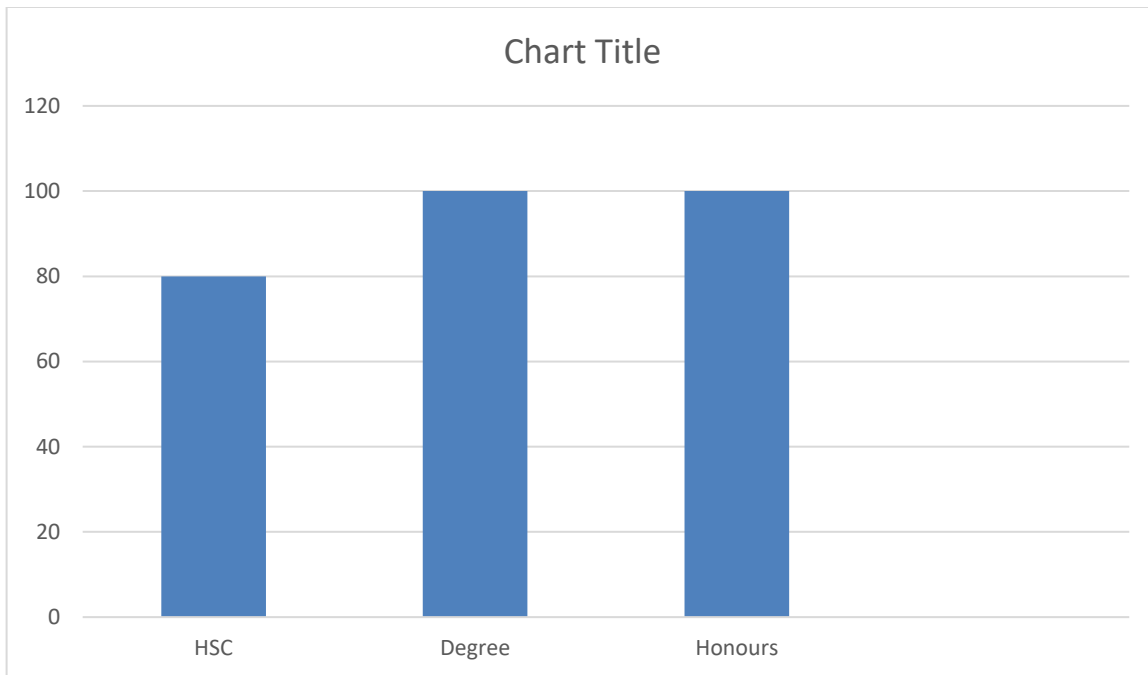
Serial No.	Department	No. of Teacher
1	Bangla	N/A
2	English	05
3	Political Science	N/A
4	Economics	N/A
5	Social Work	05
6	History	N/A
7	Islamic History	N/A
8	Philosophy	N/A
9	Islamic Studies	N/A
10	Accounting	05
11	Management	05
12	Physics	N/A
13	Chemistry	N/A
14	Botany	N/A
15	Zoology	N/A
16	Mathematics	N/A
17	Computer Science	N/A
18	Home Science	N/A
19	Marketing	05

### Key Academic Statistics

The result of this college at different levels is satisfactory. In Degree (Pass Course) the pass rate is 90%, in Honours 95%, in Masters (Pre) 95% and in masters (Final) 95%. The overall pass rate is 92%.

The Teacher-Student Ratio is 1:110. All the students from HSC are getting stipend whereas in Honours and Master's that is zero.

SI no.	Course	Year	Pass Rate (%)
01	HSC	2023	80.00
02	Degree	2022	100
03	Honours	2022	100



**Figure: Passing rate of different courses**

### **Infrastructure and Facility Profile of the College**

There are about 6000 students studying in this college. The institution has the following Infrastructure and Facility Profile:

- 1) No. of Classrooms:30
- 2) Student Dormitories:1, No. of Seats:80
- 3) Teachers Dormitories:0
- 4) Computer Lab:03
- 5) Science lab:05
- 6) Auditorium:01
- 7) Gymnasium:00
- 8) Library:6
  - a) Central:1
  - b) Seminar:5
- 9) Common Room: 1
- 10) Teachers Room:2
  - a) Central:1
  - b) Seminar:1

11) Girls Common Room:1

12) Toilet:36

13) Internet Access Facilities: All teachers & Students avail Internet facilities  
in the campus.

14) Digital Teaching Facilities in Classrooms:08

15) Availability of Wi-Fi/Hotspots:

a) Teacher:10

b) Administration:10

c) Student: 10

16) Motor Vehicle:00

a) Microbus:00

## Chapter 3

### Highlights of the Year

#### Key Achievements and Highlights of the Year of the College

##### Academic:

- Examination results: 100% participation in the final exam with pass rate of 80%
- Term Papers: 100% participation in submitting the term papers
- Attendance: 80%
- Classroom Performance: Satisfactory.
- Online Classes: Due to COVID-19 pandemic situation, the online classes has been started and carried forward.

##### Technological Development:

The surveillance system of all of the entry-exit point, full campus, library and about all the corridors are improved by the use of CC Camera. In addition to this there is a Vigilance system where the teachers are vigilance during the class time.

##### Non-cognitive factors:

- MENTOR: Students are grouped under a teacher called MENTOR who counsel the students
- Motivation: Constant motivation is going on to actively take part in the process of learning as motivation involves biological, emotional, social and cognitive forces, teachers are constantly engaged in initiating and encouraging those faculties.
- Self-Control: Students are constantly encouraged by the teachers to develop the ability of controlling themselves and regulate their emotions, thoughts and behavior in the face of temptations and impulses as it is an executive functions, it is necessary for achieving specific goals.
- On line Cultural Activities: During the COVID-19 situation to boost the student's mental and physical health better on line cultural activities were arranged.

#### Key Achievements and Highlights of the Year of the Departments

All the departments of the college individually arranged DEYALIKA competition, Online Cultural Competition, Online Physical & Mental Health Management Seminar.

## Highlights of Student Activities of the Year

### Academic:

- **Classroom Performance:** Classroom performance is an example of student response system .It is the key of learning. It allows the students to take part actively in the process of learning. Still our students are less inquisitive, but we have been trying to encourage those asking questions which are most important factor of inquisitiveness. And students are gradually responding to this system. We have succeeded a lot in doing so.
- **Sitting for examinations (Internal/External):** Sitting for examination is the conventional feedback of learning system. Though it is directly related to the academic recognition, students are very keen to attend all kinds of feedback on examination performance. Here the participation of the learners is almost 100%.

### Extra-curricular Activities:

- **Sports :** Annual sports competition has arranged & prize giving ceremony also held.
- **Cultural Activities:** Arranged on various occasion like National Days and Annual Cultural programs.
- **Social Activities:** The teachers of these college made a fund namely “ Manobik Sohayota Fund” by donating themselves to support the students, colleagues from internal and external colleges.

## Key Achievements and Highlights of the Year of Institutional Development Grants (IDG)

Package No.	Description of Procurement Package
1	2
W-03 (2022-23)	Renovation of classrooms & Washrooms.
G-10 (2022-23)	Safe Drinking Water Plant
G-09 (2022-23)	Procurement of Books
G-12 (2023-24)	Decorating Mother’s Corner & Student Common Room

3 The IDG Management Team successfully completed all the packages of APP 2022-23 & APP-2023-24.

With the implementation of the packages, supply of pure drinking water for the student and Teacher will ensured. Modern computer labs have been established. Computers labs have been renovated.

## Chapter- 4 Teacher Development

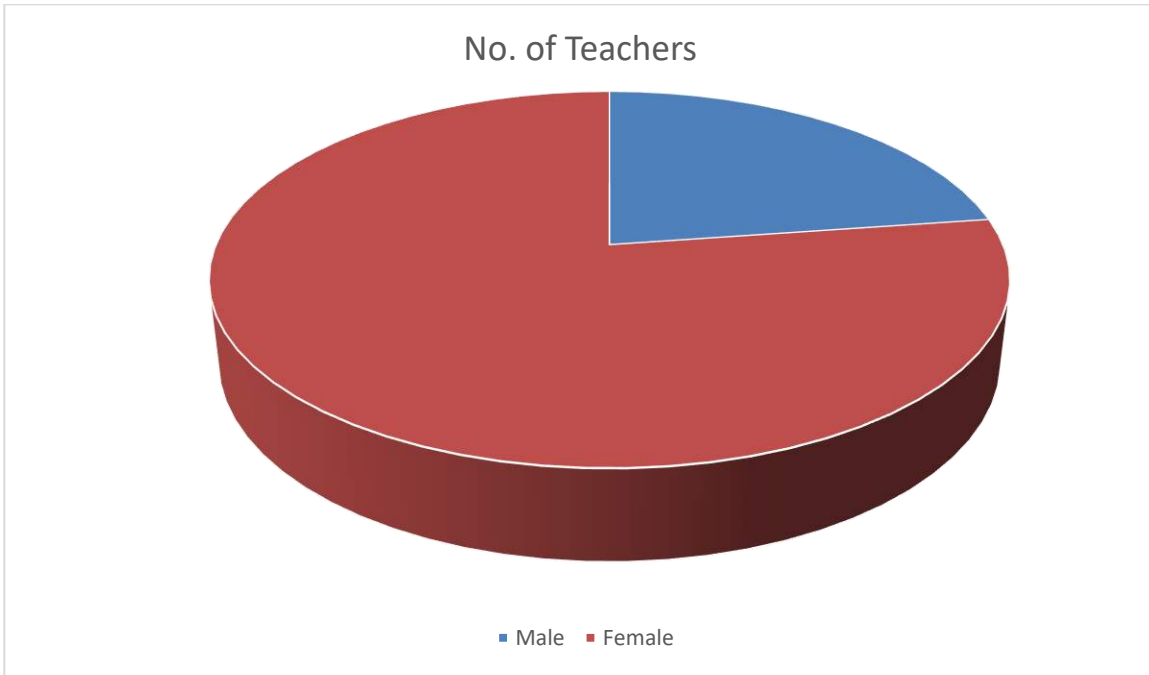
### Overview of Teaching Force of the College

Both Male and Female Teachers are teaching in the college. A total number of 02 teachers have Ph.D. Degree. In the college, there are 50 posts and at present 43 teachers are teaching. 07 posts are lying vacant. An overview of the teaching force of the college is as follows:

#### No. of Teachers by subject, Gender and Educational Qualification

Serial No.	Department	No. of Male Teachers	No. of Female Teachers	No. of Teachers	No. of PhD Holder Teachers
1	Bangla	01	01	02	01
2	English	02	03	05	-
3	Political Science	01	01	02	-
4	Economics	01	01	02	-
5	Social Work	00	05	05	-
6	History	00	00	00	-
7	Islamic History	00	01	01	-
8	Philosophy	00	01	01	-
9	Islamic Studies	00	00	00	-
10	Accounting	00	05	05	-
11	Management	00	05	05	-
12	Physics	01	00	01	-
13	Chemistry	00	01	01	-
14	Botany	00	02	02	-
15	Zoology	00	00	00	-
16	Mathematics	01	00	01	-
17	Computer Science	00	01	01	-
18	Home Science	00	01	01	-
19	Statistics	01	00	01	-
20	Marketing	01	04	05	-
21	Finance & Banking	01	01	02	-
22	Psychology	00	01	01	01
	Total	10	34	44	02

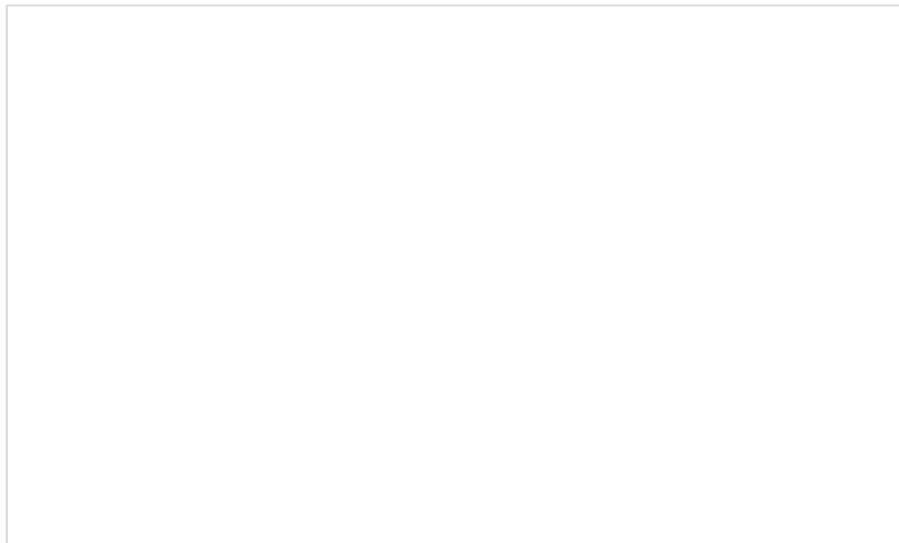




**Figure-2: Female versus Male Teachers**

**No. of Post at a Glance**

<b>Name of the Post</b>	<b>Created Post</b>	<b>Posted Teachers</b>	<b>Vacant Post</b>
<b>Principal</b>	01	01	0
<b>Vice Principal</b>	01	0	1
<b>Professor</b>	00	00	0
<b>Associate Professor</b>	00	00	00
<b>Assistant Professor</b>	13	13	0
<b>Lecturer</b>	14	14	0
<b>Assistant Librarian</b>	00	00	0
<b>Total</b>	<b>29</b>	<b>28</b>	<b>01</b>



## Chapter 5 Budget and Finance

### Summary of Annual Budget and Expenditures

Descriptions of total allocation & expenditure of the fiscal year 2022-23 are given below:

Financial Code	Salary & Allowances	Allocation	Expenditure
31	<b>Rewards of Staffs</b>		
3111101	Basic Salary of the officers	00	00
3111201	Basic Salary of the staffs	102000.00	82500.00
3111302	Travel Allowance	00	00
3111306	Education Allowance	00	00
3111310	Housing Rent Allowance	00	00
3111311	Medical Allowance	00	00
3111312	Telephone Allowance	00	00
3111314	Tiffin Allowance	00	00
3111316	Washing Allowance	00	00
3111325	Festival Allowance	00	00
3111328	Rest and Recreation Allowance	00	00
3111335	Bangla New Year Allowance	00	00
3111338	Other Allowance		

32	<b>Use of Goods &amp; Services (Administrative Expenditures)</b>		
3211113	Electricity	00	00
3255101	Internet/Telex/Fax	29000.00	18656.00
3211125	Advertising & Publicity	58000.00	28988.00
3211120	Telephone	00	00
3211127	Books and Magazines	00	00
3241101	Internal Travel Allowance (Travel & Transfer)	34000.00	17383.00
3255102	Computer Accessories (Printing & Stationaries)	00	00
3255104	Other Stationaries (Printing & Stationaries)	14000	16092
3258108	Renovation	5311000	5289505.28
3231201	Training & Study tour	286000	203139
3256106	Dress (Materials)	00	00
3256107	Sports Items	00	00
3257206	Incentives for Management team	334000.00	255815
3258103	Computer (Repairing and Maintenance)	00	00
38	<b>Other Expenditures</b>		
4112312	Teaching & Learning Materials	2390000	2018496.95
<b>3221103</b>	Urban Tax		
<b>41</b>	<b>Financial Assets (Capital Expenditures)</b>		
<b>4112303</b>	Electrical Equipment's	950000	00
<b>4112314</b>	Furniture & Fixture	500000	424500

## Summary of Annual Revenues

**Table-1**

Year	Session	No. of Students
Honours 1 <sup>st</sup> year	2022-23	46
Honours 2 <sup>nd</sup> year	2021-22	63
Honours 3 <sup>rd</sup> year	2020-21	65
Honours 4 <sup>th</sup> year	2019-20	60
Degree 1 <sup>st</sup> year	2022-23	10
Degree 2 <sup>nd</sup> year	2021-22	08
Degree 3 <sup>rd</sup> year	2020-21	11
Total		263

**Table-2**

Year	Session	No. of Students
Masters Final Part	N/A	N/A
Masters Final Part Readmission	N/A	N/A
Total		N/A

**Table-3**

Class	Session	No. of Students
Class-XI Admission	2022-2023	70
Class-XII Admission	2021-2022	80
Total		150

## Chapter 6 Concluding Remarks

### Overall Assessment of Performance of the Last year and Key Target for the Next Year

The teachers and the employees showed creativity and innovative skills in continuing academic and official activities in the changed pandemic situation. They showed quick adaptability and communicative skills too. The all these are the part of their accountability with the profession. They also developed problem solving and inter personal skills.

If the pandemic situation continues, we must carry on the technology-assisted programs to ensure the virtual attendance, punctuality, productivity of quality work, mutual cooperation, coaching and training skills and so on.

We will arrange more in-house training programs, national and international webinars, cultural competition on virtual platforms, awareness programs and so on.

Evaluation systems will be introduced to ensure the professional commitment of the teachers and the employees as well.

With the development of pandemic situation, programs of virtual platform should be minimized and classroom based activities should be restored as it were previously.

### Key Challenges and Risks for the College

Risk Factors:

- Lack of motivation for academic performance
- Changing negative attitude to positive
- Help to boost up self-respect and level of confidence
- Reducing psychological problems
- Reducing under preparation for academic feedback
  
- Key Challenges:
  - Overcoming the academic loss during COVID-19period
  - Enhancing class room performance
  - Setting up technology based classrooms
  - Developing behavioral pattern and cultural attitude
  - 
  - No student should be left behind

### Recommendations

If we find any change in ongoing pandemic situation, we should increase technological facilities, such as Wi-Fi access for both of the teachers and students. In the periphery where Wi-Fi access is not easy students should be provided with mobile data facilities almost free of cost. Effective online examination system should be innovated. Teachers and officials' efficiency should be increased in technological fields by imparting training programs. They should be encouraged to be technology savvy. Some activities should be conducted by maintaining physical distance and health issues.

Chapter – 7

Photo Gallery



সুবর্ণ জয়ন্তী র্যালি-২০১৭





কলেজ অভিটরিয়াম



প্রশিক্ষণ প্রাপ্ত শিক্ষকদের মাঝে সনদপত্র বিতরণ





কলেজ অভিটরিয়াম



বার্ষিক ক্রীড়া প্রতিযোগিতা





বিজয় দিবস ও মুজিব বর্ষ উদ্‌যাপন



মুজিব বর্ষ ২০২১, শপথ গ্রহণ অনুষ্ঠান





সুবর্ণ জয়ন্তী উদযাপন



সুবর্ণ জয়ন্তী অনুষ্ঠানে শিক্ষকদের সম্মাননা প্রদান





বঙ্গবন্ধু কর্ণার



মহান স্বাধীনতা দিবস উদযাপন





মহান স্বাধীনতা দিবস উদযাপন







নিরাপদ ও বিশুদ্ধ পানির প্ল্যান্ট





ইন-হাউজ অফিস ম্যানেজমেন্ট ট্রেনিং



স্মার্ট ক্লাসরুম





সেমিনার রুম





শিক্ষক মিলনায়তন



লাইব্রেরী



কম্পিউটার ল্যাব